

“ No legacy is so rich as honesty.
-William Shakespeare,
All's Well That Ends Well ”

ACADEMIC HONESTY DOs & DON'Ts

- ✓ COMPLETE YOUR WORK YOURSELF
- ✓ CITE *LEGITIMATE* SOURCES FOR ALL QUOTES, PARAPHRASES & SUMMARIES
- ✓ USE PROPER MLA GUIDELINES
- ✓ SUBMIT ALL MAJOR ASSIGNMENTS & HOMEWORK TO TURNITIN.COM/STUDY SYNC
- ✗ COPY ANOTHER SOURCE, INCLUDING ANOTHER STUDENT, IN WHOLE OR IN PART
- ✗ REWORD ANOTHER SOURCE IN ATTEMPT TO PASS THE IDEAS OFF AS YOUR OWN
- ✗ ALLOW A STUDENT TO COPY YOUR WORK

ACADEMIC DISHONESTY: CONSEQUENCES

In accordance with the school's policy, a student found guilty of academic dishonesty will receive a referral. The student will be required to resubmit the assignment on a different topic, with half credit being the highest grade possible.

CLASSROOM STANDARDS

In order to build a constructive and positive educational climate where students can flourish personally and academically, students are expected to follow seven simple standards.

STRIVE TO EXHIBIT THE CHOOSE LOVE FORMULA OF COURAGE, GRATITUDE, FORGIVENESS & COMPASSION

SHOW RESPECT FOR ONESELF, ONE ANOTHER, AND PROPERTY

BEGIN CLASS ON TIME

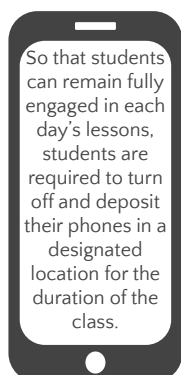
FOCUS ON LESSONS

Recreational use of cell phones, headphones, makeup, etc. is only permitted outside of class.

PUT FORTH BEST EFFORTS

FOLLOW ALL CLASS REQUIREMENTS

FOLLOW ALL SCHOOL RULES



“ ..never do tomorrow what you can do today. Procrastination is the thief of time.
-Charles Dickens, *David Copperfield* ”

LATE WORK*

CLASSWORK/PARTICIPATION

Students can always earn full credit for activities completed in class. It is a student's responsibility to inquire about the work from the days that he/she was absent. Classwork will be posted on the School Loop calendar and gradebook.

To be graded and added to the final trimester grade, all classwork must be submitted by the **FRIDAY BEFORE FINALS WEEK**. If submitted after Friday, the classwork will not be graded; instead it will receive half credit. **NO WORK WILL BE ACCEPTED AFTER THE FINAL EXAM.**

HOMEWORK & MAJOR ASSIGNMENTS

Homework and major assignments that are turned in late will receive half credit.

Unless a parent/guardian contacts me to make arrangements in advance, students are not excused from due dates because of absence except in cases of extreme emergency. Because students are given ample notice regarding due dates, and because most assignments are submitted electronically, students should be able to turn assignments in on time even if they are absent.

Major written assignments and many homework assignments **MUST** be submitted via Turnitin.com and/or Study Sync to be considered on time. Assignments will **NOT** be accepted by any other means (e-mail, Google Share, hard copy, etc.).

Each major essay will require at least one rough draft to be submitted before a final draft. If a student turns a rough draft in on time, it will receive careful review and detailed comments throughout the essay. Students will then use these comments to complete their final drafts. Due to time constraints, rough drafts that are submitted late will not receive comments. This can greatly affect a student's grade on the final draft because they have missed the opportunity for detailed suggestions on how they can improve. Therefore, it is important to submit assignments on time. Students cannot skip the rough draft stage and submit a final draft.

NO HOMEWORK OR MAJOR ASSIGNMENTS WILL BE ACCEPTED AFTER THE FINAL EXAM.

*The protocol outlined in their individual plans will be followed for students with IEPs and 504s.